



संख्या/No.: भा.व.स./BSI - 61/56/2021-Estt.

दिनांक/Date: 06/02/2023

## MEMORANDUM

In pursuance of the MoEF&CC's letter vide F. No. 01/10/2021-CSB dated 3<sup>rd</sup> February, 2023 instructing therein to place the draft Recruitment Rule for the post of Hindi Officer (re-designated as Assistant Director (Official language)) in BSI on the website of Botanical Survey of India (in terms of DoPT OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015), it is hereby uploaded on the official website of BSI ([www.bsi.gov.in](http://www.bsi.gov.in)) for inviting comments, if any, on the issue, from the stakeholders to finalize the same in consultation with the competent authority within a period of 30 days.

(C. Murugan)

Scientist 'E' & Head of Office

Copy to:

- i. Dr. Kumar Avinash Bharti, Scientist 'D', CNH with a request to upload on the BSI's website under recruitment rule section for a period of 30 days.
- ii. The Secretary to the Govt. of India, Ministry of Environment, Forest & Climate Change, Indira Priyavaran Bhavan, Aliganj, Jorbagh Road, New Delhi - 110003 (Kind attention: Smt. Geeta Bhatnagar, US, CSB) for information with reference to F. No. 01/10/2021-CSB dated 03/02/2023 and to inform you that necessary modification in the RR at Col. No. 11 'Grade from which promotion is to be made' has been made as per instruction.



ANNEXURE – III: Form filled up by BSI while forwarding amendment proposals to the MoEF&CC

1. (a) Name of the post: *Assistant Director(OL)*  
 (b) Name of the Ministry/ Department: *Ministry of Environment, Forest & Climate Change, Botanical Survey of India.*
2. Reference Number in which Commission's advice on recruitment rules was conveyed: *As per MoEF&CC's letter No. 01/06/2011-CSB dated 20.12.2015*
1. Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendment should be enclosed, duly flagged and referenced).: *MoEF&CC's Notification vice GSR No. Nil, dated 4<sup>th</sup> February, 1981.*
- 4.

Col. No. in Principal Rect. Rule (PRR)	Provision in the approved rules	Revised Provisions Proposed	Reasons for the revision Proposed
1. Name of the post	Hindi Officer	Assistant Director (OL)	As per MoEF&CC's letter No. 01/06/2011-CSB dated 28 <sup>th</sup> Dec 2015, followed by CCS (RP) Rules, 2008
2. No. of post	01* (2016) *Subject to variation dependent on workload.	No revision proposed	NA
3. Classification	General Central Service Group 'B' Gazetted (Ministerial)	General Central Service Group 'A' Gazetted, Non-Ministerial	As per MoEF&CC's letter No. 01/06/2011-CSB dated 28 <sup>th</sup> Dec 2015, followed by CCS (RP) Rules, 2008 and as per model RR
4. Scale of Pay	Rs. 650-30-740-35-810-EB-35-880-40-1000-EB-40-1200/-	Level 10 Rs. 56100 – 177500/- in pay matrix of 7 <sup>th</sup> CPC	As per CCS (RP) Rules, 2016
5. Whether Selection post or non selection post	Selection	No revision proposed	NA
6. Age limit for Direct recruits	Not exceeding 35 years ( <i>Relaxable for Government servants</i> ) Note: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India (other than those in Andaman & Nicobar Islands and Lakshadweep).	35 years (Relaxable for Government servants up to 5 years in accordance with the instructions or orders issued by the Central Government.) Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Island or Lakshadweep)	As per model RR
7. Educational and other qualification required for direct recruits	<b>Essential</b> Master's degree of a recognized University in Hindi with English as a subject at the Degree	<b>Essential</b> Master's degree of a recognized University in Hindi with English as a compulsory or elective subject or as the medium of	As per model RR

*2. May*



	<p>level. OR Master's degree of a recognized University in English with Hindi as a subject at the Degree level. OR Master's degree of a recognized University in any subject with Hindi and English as a subject at the Degree level. ii) 5 years' experience of terminological work in Hindi and/ or translation work from English to Hindi or vice-versa preferable of technical or Scientific Literature. OR 5 years' experience of teaching research, writing or journalism in Hindi. Note 1: Qualifications are relaxable at the discretion of the UPSC in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the UPSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved from them. Desirable</p> <ol style="list-style-type: none"> <li>1) Knowledge of Sanskrit and/ or a modern Indian Language.</li> <li>2) Administrative experience.</li> <li>3) Experience of organizing Hindi classes or workshops for noting or drafting.</li> </ol>	<p>examination at the degree level; OR Master's degree of a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Masters degree of a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as a medium of a examination at the degree level; OR Master's degree of a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at the degree level (ii) Three years' experience of using/ applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central/ State Governments/ Autonomous Body/ Statutory Organizations/ PSUs/ Universities or recognized research or educational institutions. OR Three years' experience of teaching in Hindi and English or research in Hindi or English under Central/ State Governments/ Autonomous Body/ Statutory Organizations/ PSUs/ Universities or recognized research or educational institutions. Note 1: Qualifications are relaxable at the discretion of the UPSC in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is relaxable at the discretion of the UPSC in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of, UPSC is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved from them. Desirable: Studied one of the languages other than Hindi included in the 8<sup>th</sup> schedule of the Constitution at 10<sup>th</sup> Level from a recognized Board</p>	
8. Whether age and educational	No	No revision proposed	NA



qualifications prescribed for Direct Recruits will apply in the case of promotes			
9. Period of probation, if any	Two years	1 year for DRs and Promotes.	As per model RR
10. Method of recruitment whether by DR or by Promotion or by deputation/ transfer and % of vacancies to be filled by various methods	By promotion failing which by transfer or deputation and failing both by direct recruitment.	By promotion, failing which by deputation, failing both by direct recruitment.	As per model RR
11. In the case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ Deputation/ Transfer to be made.	<p>Junior Hindi Translator with 8 years' regular service in the grade.</p> <p><u>Transfer on deputation</u></p> <p>Officers from the Central Government</p> <p>(a) (i) holding analogous posts; or</p> <p>(b) With 3 years' service in posts in the scale of Rs. 550-900/- or equivalent; or</p> <p>(c) With 8 years' service in posts in the scale of Rs. 425-700/- or</p> <p>(2) possessing the educational qualifications and experience of the type laid down for direct recruitment in column 7.</p> <p>(Period of deputation shall ordinarily not exceed 3 years);</p>	<p>Senior Translation Officer in Level-7 (44900-142400) of 7<sup>th</sup> CPC with 5 years regular service in the grade and have successfully completed of training of 2 to 4 weeks from Institute as prescribed by Administrative Ministry or Department</p> <p>OR</p> <p>Jr. Translation Officer in Level-6 (35400-112400) of 7<sup>th</sup> CPC with 10 years regular service in the grade and have successfully completed of training of 2 to 4 weeks from Institute as prescribed by Administrative Ministry or Department</p> <p>Note 1: Where juniors who have completed their qualifying eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service</p> <p>Note 2: For the purpose of computing minimum qualifying service for promotion, the service rendered on a regular basis by an officer prior to 1 January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay Commission.</p> <p><b>Deputation:</b></p> <p>Officers from the Central/ State Government/ UTs:-</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre/ department; or</p> <p>(ii) With 3 years' service in the grade rendered after appointment thereto on a regular basis in posts in Level-7 (44900-142400); and</p> <p>(b) Possessing the educational qualifications and experience prescribed for direct recruits under Col. 7.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct</p>	<p>(i) As per model RR</p> <p>And</p> <p>(ii) As per DOPT OM No. AB 14017/4/2021-Estt.(RR) dated 20.09.2022</p>



		<p>line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department or the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be 'Not exceeding 56 years' as on the closing date of receipt of applications</p> <p>Note 3: For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to 1<sup>st</sup> January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay Commission recommendation has been extended shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the pay commission expect where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale and where this benefit will extend only for the post(s) for which that grade pay or pay scale is the normal replacement grade without any upgradation.</p>	
12. If departmental promotion committee exists, what is the composition	<p>Group 'B' DPC:</p> <ol style="list-style-type: none"> <li>1. Joint Secretary (Admn.), Deptt. Of Environment – Chairman</li> <li>2. Director, BSI – Member</li> <li>3. Deputy Secretary concerned, Deptt. Of Environment - Member</li> </ol> <p>Note: The Proceeding of the DPC relating to confirmation shall be sent to the Commission for approval. If, however, these are not approved by the Commission a fresh meeting of the DPC to be presided over by the Chairman or a Member of the UPSC shall be held.</p>	<p>Group 'A' Departmental Promotion Committee (for considering promotion) consisting of:</p> <ol style="list-style-type: none"> <li>1. Chairman or Member, UPSC - Chairman</li> <li>2. Joint Secretary, MoEF&amp;CC in charge of BSI – Member</li> <li>3. Director, BSI - Member</li> </ol> <p>Group 'A' Departmental Promotion Committee (for considering confirmation) consisting of:</p> <ol style="list-style-type: none"> <li>1. Joint Secretary, MoEF&amp;CC – Chairman</li> <li>2. Director or Deputy Secretary, CS division, MoEF&amp;CC – Member</li> <li>3. Director, BSI - Member</li> </ol>	As per model RR
13. Circumstances in which UPSC is to be considered	Consultation with Union Public Service Commission necessary while making direct recruitment and amending/ relaxing any of the provisions of these rules.	Consultation with UPSC necessary for appointment to the post on each occasion.	As per model RR

← *[Signature]*